BRANCH DISTRICT LIBRARY www.BranchDistrictLibrary.org

DIRECTOR'S REPORT

November 15, 2024

Personnel

Illness has hit the library hard in the last month, including myself. I was out more than a week. We've had to cancel a handful of programs and juggle some schedules around to handle shifts.

Facilities

At the Coldwater Branch, one of the two redundant pumps went out on the boiler and had to be replaced. In addition, Diamond Complete Janitorial has begun cleaning services. Finally, Foulke Construction is planning on starting sometime after Thanksgiving on the Coldwater Restrooms Project. They have confirmed that we won't receive any bills before the new year, so we should amend our draft budget to take that into account.

IT Department

The Evergreen upgrade was completed successfully on October 22.

Meetings

The Public Services Committee met on November 4 to discuss the draft Sherwood contract. We had scheduled an additional meeting for November 15 to meet with representatives from the Sherwood Village Board, but they canceled. We will have an update on this at our BDL Board meeting Monday.

On November 4, I attended the Algansee Twp. Board meeting, the last for long-serving Township Supervisor, Russ Jennings.

On November 8, I attended the Library of Michigan Directors' meeting, where I learned of several lame-duck session bills relevant to libraries that we will be monitoring.

Bookmobile Inspection

On November 11-12, I joined Cheryl Lawrence to visit the Matthews Specialty Vehicles factory in Greensboro, North Carolina, to inspect our bookmobile as it nears completion. We have much to share on this topic at our meeting Monday.

Submitted by John Rucker



ASSISTANT DIRECTOR'S REPORT

November 13, 2024

Marketing

Discover our latest Event Guide, featuring all the exciting happenings at the library this winter! There's plenty of fun to be had and snow much to explore!

Meagan Marsh and I recently attended the Library Marketing Conference in St. Louis, MS, alongside 450 other library marketers. We spent the week diving into the latest strategies and tips in the industry. Stay tuned for updates on the exciting insights and ideas we're bringing back!



Human Resources

I'm excited to share that we've onboarded a new staff member at the Coldwater branch! Please join me in welcoming Greg Corless to our Public Services team.

Submitted

Kimberly Feltner



DIRECTOR OF PUBLIC SERVICES

November 2024

- Our Family Fright Night event was held on Friday, October 25 and it was a massive hit. Some changes had been implemented from previous Family Fright Nights, and it seems like those changes were a great thing! We changed it from Saturday to Friday, shortened from 3 hours to 2 hours, and we made the basement a family-friendly glow maze! We had around 600 patrons within those 2 hours, and for the first time in FFN history, at the end of the night there was only a single bag of candy left.
- I have completed a Needs Assessment across the district for signage. In an effort to make BDL a more cohesive brand across the district, I will make sure that every branch has certain identifying signs. These signs will range from "FICTION" to "RESTROOM".
- At the end of last month, I had the pleasure of hosting a Murder Mystery with Sarah Strong, our Quincy Branch Manager. We had a fun crew and a great time!







• It was also an absolute delight to host the November Romance Book Club for Meagan while she was at the Marketing Conference. She always chooses great books, and it was not a hardship to host it.